



UNITED NATIONS RELIEF AND WORKS AGENCY
FOR PALESTINE REFUGEES IN THE NEAR EAST
UNRWA



Vacancy Announcement

Medical Officer, HL06 (3 Vacancies)

Deadline for Applications	17 June 2020
Contract type & Duration	Fixed-term appointment of 3 years including 1 year probation period, with the possibility of further extension, subject to the availability of funds, satisfactory performance and continuing need of the post.
Vacancy Announcement Number	VN/WB/038/2020/X
Duty Station & Department	Qalqilia Hospital- Health

UNRWA is committed to achieving gender parity at all levels of staffing under the current UN-wide gender agenda and strongly encourages applications from qualified women.

UNRWA welcomes applications from qualified candidates with disabilities.

UNRWA, the largest United Nations operation in the Middle East with over 30,000 staff working across five areas of operation, is looking for professionals like you.

UNRWA's human development goals

UNRWA is funded almost entirely by voluntary contributions from UN member states, regional bodies, business foundations and individual contributions. UNRWA has identified four human development goals as the focus of the Agency's operations in committing to fostering human development of Palestine refugees by helping them to: lead long and healthy lives, acquire knowledge and skills, achieve decent standards of living and enjoy human rights to the fullest possible extent.

How can you make a difference?

You will be joining a team of around 4,000 staff in the West Bank Field Office working to foster

the human development of some 800,000 registered Palestine refugees.

The incumbent of this post is responsible to the Hospital Director, and through him receives supervision and guidance from the specialist of the department to which he/she is assigned.

The main responsibilities include:

In accordance with established Agency policy and procedures, the incumbent:

- Provides general outpatient services and other special services, including maternal and child health, control of non-communicable diseases as well as for hospital referrals;
- Participates in on-the-job and in-service training of other staff in accordance with the approved plans;
- Replaces other Medical Officer during their absence, in the same or other health centers, as required.
- Perform other duties as may be required.

Conditions of service

Monthly basic salary USD 1,983.90, payable in JD at UN monthly exchange rate.

Other benefits include:

- Provident Fund contribution (15.2% of basic salary paid by the Agency).
- Dependency allowances (if applicable).
- 36 days of annual leave.
- Compulsory medical insurance.

To qualify for this position, you will need:

- | | |
|------------------------|---|
| Education | A medical degree from a recognized university including an internship of at least twelve-month duration.
A valid governmental license to practice medicine in the country of duty station. |
| Work experience | At least four years of satisfactory professional working experience. |
| Language(s) | Good command of spoken and written English and Arabic. |

You will also need to demonstrate the following competencies:

- Ability to work under pressure and cope with heavy workload.
- Good organizational and planning skills;
- Excellent communication skills and ability to effectively deal with patients;
- Self-motivated;
- Ability to lead a team and work as a team member;
- Proficiency in standard Agency computer applications.

Desirable qualifications:

Post-graduate degree or diploma in public health, family health or other related discipline.

Equivalency:

Candidates with an equivalent combination of relevant academic qualifications, professional training and progressive work experience may also be considered if there will not be enough qualified candidates.

For guidance on how to prepare for competency-based interviews:

<https://careers.un.org/lbw/home.aspx?viewtype=AYI>

Who we are

For over 65 years, the United Nations Relief and Works Agency for Palestine (UNRWA) has been working on the ground in five fields of operations in Jordan, Lebanon, Syria, West Bank and the Gaza Strip providing direct assistance and protection for some 5 million Palestine refugees in the Middle East. UNRWA is mandated by the UN General Assembly to provide this assistance and its mission is to help Palestine refugees achieve their full potential in human development until there is a just and lasting solution for their plight. UNRWA restores safety, dignity and hope to millions who have been uprooted by conflict with services encompassing education, health care, relief and social services, camp infrastructure and improvement, microfinance and emergency assistance.

For more details on UNRWA, please visit: www.unrwa.org

How to apply

To start the application process, applicants are required to register at <http://jobs.unrwa.org> by creating a personal profile and completing UNRWA Personal History Form. Only applications received through <http://jobs.unrwa.org> will be considered. Due to the large number of applications received for UNRWA vacancies, only applicants short-listed for interview will be contacted.

The United Nations does not charge fees at any stage of the recruitment process. The United Nations does not concern itself with information related to bank accounts.

Important information

- 1- This vacancy notice is open to internal and external candidates. As an Area post, only candidates who reside in West Bank or Jerusalem at the time of applications are eligible to apply. The Agency does not assume responsibilities nor support the issuance of work permits for those who has no legal documents to live in WB/Jerusalem.**
- 2- Please ensure that the e-mail address and mobile phone number that you have written in your Personal History Form are accurate and active. Your status in relation to the vacancy will be communicated to you via email listed on your Personal History Form, as we will no longer be using telephone calls.**
- 3- It is the responsibility of the candidate to provide full, accurate and up to date information in his/her application form. Any missing and/or misleading data may lead to candidate disqualification.**

UNRWA is a United Nations organization whose staff are expected to uphold the highest standards of integrity, neutrality and impartiality. This includes respect for and commitment to human rights, diversity, and non-violent means of dealing with all kinds of conflict. UNRWA staff are expected to uphold these values at all times, both at work and outside. Only persons who fully and unconditionally commit to these values should consider applying for UNRWA jobs. UNRWA is a non-smoking work environment.

The Agency reserves the right not to make an appointment, to make an appointment at a lower grade, or to make an appointment with a modified job description.

On appointment, all individuals will be asked to sign a self-attestation, confirming that they have not committed, been convicted of, or prosecuted for, any criminal offence and that they have not been involved, by act or omission, in the commission of any violation of international human rights law or international humanitarian law.

Date of issue: 01 June 2020